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| ACTIVITY DESCRIPTION | STEP | INSPECTION FUNCTION | APPLICABLE STANDARD | ACCEPTANCE CRITERIA | SWMS | VAST INSPECTION | SIGNATURE | DATE | RECORDS/ REMARKS/RESULTS |
| CHECK DRAWINGS FOR QUANTITY, BRAND TYPE AND COLOUR | 1 | CHECK MAKE & COLOUR | AS SPEC. | COMPLIES |  |  |  |  |  |
| LOCATION/COMPLIANCE WET AREAS, HAZARDS ETC. MOUNTING HEIGHTS, | 2 | CHECK | AS/NZS  3000:2007  ELEC/DRWG | COMPLIES |  |  |  |  |  |
| FIT OFF AND FIX SWITCHES, WHERE MULTI GANG SWITCHES WITH MULTI CIRCUITS ARE INVOLVED USE SHROUDS ON EACH SWITCH. EACH CIRCUIT MUST BE FITTED OFF COMPLETELY. | 3 | CORRECT TERMINATION POINT AND CONNECTIONS TIGHT. ALL SWITCHES ON CIRCUIT FITTED OR MADE SAFE. | ELECTRICAL DRAWING.  AS/NZS  3000:2007 | CONNECTION CORRECT. HAND TIGHT. OUTLETS STRAIGHT AND LEVEL. |  |  |  |  |  |
| FIT OFF AND FIX GPO’S, WHERE A GPO IS LOCATED WITHIN 150mm OF A METAL STUD, USE SHROUD. EACH CIRCUIT MUST BE FITTED OFF COMPLETELY. | 4 | CORRECT TERMINATION POINT & CONNECTIONS TIGHT. ALL OUTLETS ON CIRCUIT FITTED OR MADE SAFE. | ELECTRCIAL DRAWINGS  AS/NZS  3000:2007 | CONNECTION CORRECT HAND TIGHT. OUTLETS STRAIGHT AND LEVEL. |  |  |  |  |  |
| FIT OFF FINAL APPLIANCES | 5 | CORRECT TERMINATION POINT & CONNECTIONS TIGHT | ELECTRCIAL DRAWINGS  AS/NZS  3000:2007 | CONNECTION CORRECT HAND TIGHT |  |  |  |  |  |
| ACTIVITY DESCRIPTION | STEP | INSPECTION FUNCTION | APPLICABLE STANDARD | ACCEPTANCE CRITERIA | SWMS | VAST INSPECTION | SIGNATURE | DATE | RECORDS/ REMARKS/RESULTS |
| COVER PLATES (IF REQUIRED) | 6 | CHECK & INSTALL | AS SPEC. | INSTALLED |  |  |  |  |  |
| INSTALL LABEL (IF A SPECIFIED REQUIREMENT) | 7 | ENSURE CORRECT TYPE, LABEL. ENSURE CORRECT CIRCUIT I.D | AS SPEC. | COMPLIES |  |  |  |  |  |